



UNAUDITED 2012/13 ANNUAL PERFORMANCE REPORT



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1.1. Introduction

The Annual Performance Report as part of the Annual Report is prepared in terms of section 46 (1) of the Municipal Systems Act 32 of 2000. The Service Delivery and Budget Implementation Plan (SDBIP) was revised on 27 February 2013 and was therefore used to prepare the Annual Performance Report. The Annual Performance Report will cover 214 KPIs which are spread over the seven departments of the municipality. This Annual performance report was the result of the performance reviews of the Senior Managers including the Municipal Manager which were conducted on a quarterly basis. It goes without saying that the in-year reports were submitted to the Audit Committee and subsequently Council.

1.2. Budget and Treasury Office- Vote 001

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial action / Corrective measures
1	SPATIAL RATIONALE	To ensure coordinated developmental planning and implementation	Integrated planning	% Alignment of Budget & IDP	100%	-	-	100%	100%	100%	100% -IDP/Budget was aligned, Finalised projects, approved by council 30 May 2013 & submitted to PT, CoGHSTA & NT	IDP/Budget & council resolution	0%	None
2	BASIC SERVICES DELIVERY	To coordinate and monitor infrastructure development for the provision and access to services	Project Management	# of Project and Contract Management reports submitted	4	3	5	9	12	12	12-8 Projects status reports –Aug, Sep, Oct & Dec 2012, Feb, March, May & June 2013	Project status report	0	None
3	LOCAL ECONOMIC DEVELOPMENT	To ensure optimal utilisation of and adherence to space economy	Job creation	% Awards i.t.o. approved BBBEE Accredited companies	58%	64%	44%	63%	100%	100%	100% appointments with BBBEE certification of which HDI constitutes 62% as at June 2013	SCM report	0%	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial action / Corrective measures
4	FINANCIAL MANAGEMENT AND VIABILITY	To effectively manage finances and improve financial sustainability	Expenditure management	% Operating budget variance in terms of SDBIP projections for BTO	9%	7.84%	7.83%	12%	4%	10%	4% -As per June 2013 financial report	Annexure D-SDBIP forecast VS Actual Expenditure	6%	Will still improve with yearend journals
5		To effectively manage finances and improve financial sustainability	Expenditure management	% Capital Budget variance in terms of SDBIP projections for BTO	0%	0%	0%	0%	0%	10%	0% variance- As per June 2013 project status report no spending target for BTO	Annexure D-SDBIP forecast VS Actual Expenditure	0%	None
6		To effectively manage finances and improve financial sustainability	Expenditure management	% Timeous submission of Annual Financial Statements	100%	100%	-	-	-	100%	100% -Submitted to AG 29 August 2012	Submission letter	0%	None
7		To effectively manage finances and improve financial sustainability	Budget and reporting	# of Accurate bank reconciliation reports submitted within 10 working days of each month	12	3	6	9	12	12	12 -Submitted Sep-Dec 2012 and March to June 2013 within average of 3 working Days	Bank reconciliation report	0	None
8		To effectively manage finances and improve financial sustainability	Budget and reporting	# of MFMA S52 reports submitted on time	4	1	2	3	4	4	4/4 -Submitted quarterly March 2013 financial report to April 2013 financial portfolio committee & May 2013 MAYCO & council	Minutes of BTO portfolio committee	0	None
9	FINANCIAL MANAGEMENT AND T AND	To effectively manage finances and improve financial sustainability	Budget and reporting	# of MFMA S71 reports submitted on time	12	3	6	9	12	12	12 -Sept to Dec 2012 & march to June 2013 reports submitted within 10 working days	Submission letter	0	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial action / Corrective measures
10		To effectively manage finances and improve financial sustainability	Budget and reporting	# of MFMA S66 reports submitted on time	4	1	2	3	4	4	4/4 reports submitted quarterly Sep to Dec 2012 & March 2013 staff salary report to April 2013, finance portfolio committee & May 2013 MAYCO & Council.	Submission letter	0	None
11		To effectively manage finances and improve financial sustainability	Budget and reporting	# of Financial Management Grant reports submitted within 10 working days of each month	12	3	6	9	12	12	12/12, Sep to Dec 2012 & Marc to June 2013 monthly FMG reports submitted within 10 working days. Also includes breakdown of commitments.	Submission letters	0	None
12		To effectively manage finances and improve financial sustainability	Budget and reporting	# of Municipal Systems Improvement Grant reports submitted	12	3	12	18	24	12	24/12 reports submitted. March to June 2013 Monthly MSIG reports submitted within 10 working days. Also includes breakdown of commitments. Also submit EPWP Incentive Grant report from October 2012 backdated from July 2012	Submission letter	0	None
13	FINANCIAL MANAGEMENT AND VIABILITY	To effectively manage finances and improve financial sustainability	Budget and reporting	% Adjustments budget submitted within timeframe	100%	100%	N/A	100%	N/A	100%	100% adjustment Budget submitted within time frame February 2013	Council resolution	0%	None
14		To effectively manage finances and improve financial sustainability	Supply chain management	# of SCM deviation reports submitted to Council	4	1	4	6	8	4	8/4 submitted quarterly March 2013 SCM deviation and value- added reports to April 2013, Finance portfolio committee & May 2013 MAYCO & Council. Additional reports includes value added reports such as poor performance, long term contract, contract	Council resolution	0	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial action / Corrective measures
											management ,tender turnaround time & empowerment report.			
15		To effectively manage finances and improve financial sustainability	Supply chain management	% Award reports submitted to NT	100%	100%	100%	100%	100%	100%	100% 6/6 reports submitted to NT	SCM report	0%	None
16		To effectively manage finances and improve financial sustainability	Supply Chain Management	% Orders issued within 10 working days of receipt of requisition	100%	173%	182%	167%	177%	100%	Average of 3 working days on random sample selected vs required 10 days.	SCM report	0%	None
17		To effectively manage finances and improve financial sustainability	Supply chain management	% Procurement of services from companies located within the district	15%	15%	15%	31%	23%	15%	23%	SCM report	0%	None
18	FINANCIAL MANAGEMENT AND VIABILITY	To effectively manage finances and improve financial sustainability	Revenue	% Debtors over 90 days referred to CSSS for taking legal action	100%	100%	100%	100%	100%	100%	100%-0 debtors over 90 days all have been written off	Debtors journal	0%	None
19		To effectively manage finances and improve financial sustainability	Revenue	% Cost coverage	130%	133%	140%	225%	281%	100%	281%-as at 30 June 2013	Cost coverage report	0%	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial action / Corrective measures
20	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To develop and implement integrated management and governance systems	Governance	% Council resolutions resolved related to department within timeframe	100%	140% 7/5	200% 7/2	100% 3/3	100% 6/6	95%	100%- 23/23 items for BTO resolved.	Council resolutions implementation report	0%	None
21		To develop and implement integrated management and governance systems	Governance	# of Budget and Treasury Portfolio Committee attended	5	2	3	4	5	5	5 meetings held & attended 26 July, 25 Sep, 16 Nov 2012 & 11 Feb & 29 April 2013 last held 29 July 2013	Attendance register	0	None
22		To develop and implement integrated management and governance systems	Auditing	% AG queries related to BTO addressed	100%	-	50%	84%	100%	100%	Resolved 6/6 audit queries issued in 11/12 audit	Audit action plan	0%	None
23		To develop and implement integrated management and governance systems	Internal Auditing	% Internal Audit Unit queries related to BTO addressed	100%	100%	100%	100%	100%	100%	3/3 audit queries issued for 11/12 related to BTO has been resolved	Internal audit report	0%	None
24	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To develop and implement integrated management and governance systems	Risk Management	% Risks in terms of risk register related to BTO addressed within timeframe	80%	25%	50%	50%	75%	100%	Only 1 risk for BTO- SCM centralisation, advertised in December 2012, recommended candidates declined due to better offer at Lephalale LM	Letter of decline	Recommended candidate declined	Have re-advertised the post and shortlisted
25		To develop and implement integrated management and governance systems	Intergovernmental relations	# of CFO forum meeting held	1	1	0	0	1	4	1/4 MMC financial forum held as training program for CFO forum MMCs in Q1	Attendance register	3	Revamp CFO Meetings in 2013/14

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial action / Corrective measures
26		To develop and implement integrated management and governance systems	Intergovernmental relations	% of resolutions of Municipal Managers forum meeting implemented	100%	100%	100%	100%	100%	90%	100%- no resolution related to BTO	None	0%	None
27		To develop and implement integrated management and governance systems	Financial policies	# of Financial policies reviewed	7	-	-	-	7	7	7/7 policies reviewed and approved by council in May 2013, also assisted with S & T policy due to budget constrains	Reviewed policies & council resolution	0	None
28		To develop and implement integrated management and governance systems	Public Participation	# of IDP Representative Forum meeting attended	4	1	2	2	2	4	2/4 meetings attended by BTO divisional manager 21 August, 26 Nov 2012.	Attendance register	2	Adhere to invitations
29	Transformation and OD	To attract, develop and retain best human capital	Capacity building and Training (HRD)	% Senior Manager's completed Personal Development Plan	100%	100%	N/A	N/A	N/A	100%	100% -7/7 managers completed PDPs	PDPs	0%	None
30	Transformation and OD.	To attract, develop and retain best human capital	Human Resource Management	# Disciplinary actions initiated / # incidences of alleged misconduct as %	New target	100%	100%	100%	100%	100%	100%-No disciplinary cases reported in BTO	None	0%	None

NB: # means numbers of & % Means Percentage of

1.3. Office of the Municipal Manager – Vote 002

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial Action
1	SPATIAL RATIONALE	To ensure co-ordinated developmental planning and implementation	Integrated Planning	% Highly rated IDP	100%	25%	50%	75%	100%	100%	100% final 2013/14 IDP adopted 30 May 2013, Public Notice issued 07 June 2013 & placed on the web-site 14 June 2013	Council resolution, Public notice	0	None
2	BASIC SERVICE DELIVERY	To co-ordinate and monitor infrastructure development for the provision and access to services	Project Management	# of Updated project status & contract management reports submitted to the CFO within 3 working days of receipt	5	1	2	3	5	5	5/5 Reports submitted within 3 days of receipts	Project status report	0	None
3	BASIC SERVICE DELIVERY	To co-ordinate and monitor infrastructure development for the provision and access to services	Project Management	% Rollover projects from the previous year completed	61%	60%	100%	-	-	100%	100%	Project status report	0%	Forward planning in respect of SCM to be implemented
4	FINANCIAL MANAGEMENT AND VIABILITY	To effectively manage finances and improve financial sustainability	Expenditure Management	% Operating budget variance in terms of SDBIP	16%	3.38%	8.94%	10%	10.17%	10%	8.1% variance	Annexure B Opex Variance	0%	None
5	FINANCIAL MANAGEMENT AND VIABILITY	To effectively manage finances and improve financial sustainability	Expenditure Management	% Capital budget variance in terms of SDBIP	40%	88%	58%	43%	27%	10%	54 % District Audit system project awarded on the 16 April 2013	Appointment letter & Project status report	44%	Forward planning in respect of SCM to be implemented

6		To effectively manage finances and improve financial sustainability	Supply chain management	% Project specifications / terms of reference ready for advertisement before the end of financial year	0%	-	-	-	100%	100%	100%- PMS Electronic system	Limited bidding letter	0%	None
7		To effectively manage finances and improve financial sustainability	Expenditure Management	% Capital budget actually spent on IDP capital projects	53%	12%	42%	57%	77%	80%	47%- Only 1of 6 project was not yet implemented. The Audit IT system	Annexure D – SDBIP forecast Vs Actual expenditure	23%	Forward planning in respect of SCM to be implemented
8	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To develop and implement integrated management and governance systems	Anti-corruption and fraud	# of Anti-corruption and anti-fraud hotline reports submitted	4	1	2	3	4	4	4/4 report submitted , No cases were reported	Quarterly Reports	0	None
9		To develop and implement integrated management and governance systems	Auditing	# of Clean audit opinions received	1 Clean Audit	-	1	-	-	1	Audit outcome to be released in Nov 2013	AG report	0	None
10	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To develop and implement integrated management and governance systems	Auditing	Average % AG material audit queries resolved	0%	25%	50%	75%	100%	100%	100%-4/4 AG queries resolved	Audit action plan	0%	None
11		To develop and implement integrated management and governance systems	Auditing	% Identified risk resolved within timeframes as specified in risk plan	50%	25%	50%	50%	100%	95%	100% -3/3 risks related to the Dept. resolved	Risk register	0%	None
12		To develop and implement integrated management and governance systems	Auditing	# of Audit Committee Meetings held	4	1	2	3	4	4	4/4 meetings Held the 4 th meeting held 28 June 2013	Minutes & attendance register	0	None

1 3		To develop and implement integrated management and governance systems	Auditing	# of Performance audit reports submitted	0	1	2	3	4	4	4/4 The 4 th Report submitted 29 July 2013	Audit committee report	0	None
1 4		To develop and implement integrated management and governance systems	Auditing	# of Internal Audit reports submitted	4	1	2	3	4	4	4/4 the 4 th Quarter reports submitted to BTO portfolio committee on 29 July 2013 & council on its sitting 26 August 2013	Council resolution	0	None
1 5		To develop and implement integrated management and governance systems	Governance	% Council resolutions implemented within timeframes	80%	100%	100%	100%	100%	90%	100%- 27/27 council resolutions implemented	Council resolution implementation report	0	None
1 6		To develop and implement integrated management and governance systems	Governance	# of Provincial Municipal Managers Forum meetings attended	4	1	2	2	2	4	2/4- the 2 last meetings were not organised which is the responsibility of the provincial coordinator	Attendance register	2	Responsibility of the provincial coordinator to organise meetings
1 7	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To develop and implement integrated management and governance systems	Governance	# of MTAS reports submitted	4	1	2	3	4	4	4/4 Quarterly MTAS Reports Submitted to CoGHSTA	Acknowledgement letters	0	None
1 8		To develop and implement integrated management and governance systems	Governance	# of BTO Portfolio Committee meetings attended	3	2	3	4	5	5	The 5 th meetings held 30 April 2013	Attendance register	0	None
1 9		To develop and implement integrated management and governance systems	Inter-governmental relations	% Representation of stakeholders at district fora meetings	50%	95%	75%	80%	90%	100%	90%-12/15 stakeholders attended the 4 th IDP rep forum on 21 May 2013	Attendance register	0%	Make follow up after issuing of invitations

20		To develop and implement integrated management and governance systems	Inter-governmental relations	% Municipal Managers Forum Resolutions related to department implemented within specified timeframes	80%	100%	100%	75%	100%	90%	100% - 4/4 resolutions implemented which were taken on 22 May 2013	Implantation report	0%	None
21		To develop and implement integrated management and governance systems	Monitoring and Evaluation	% Legislated reports submitted on time	100%	100%	100%	100%	100%	100%	100%- section 72, sec 46 Oversight report on 2011/12 Annual report & MTAS outcome 9 reports	Acknowledgement letters	0%	None
22		To develop and implement integrated management and governance systems	Monitoring and Evaluation	% Progress with the submission of the Annual Report	100%	25%	50%	100%	-	100%	100%-2011/12 Annual report submitted 12 April 2013	Submission letter	0%	None
23	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To develop and implement integrated management and governance systems	Monitoring and Evaluation	% Progress with the submission of the mid-year budget and performance assessment report	100%	-	-	100%	-	100%	100% - mid -year submitted 24 Jan 2013	Acknowledgement letter	0%	None
24		To develop and implement integrated management and governance systems	Monitoring and Evaluation	% Progress with the development and adoption of SDBIP (within 28 days of adoption of final budget)	100%	-	-	50%	100%	100%	100%- SDBIP submitted to the Executive Mayor on 27 June 2012.	Submission letter & approved SDBIP	0%	None

25		To develop and implement integrated management and governance systems	Monitoring and Evaluation	# of M&E Forum meetings held	4	1	2	3	4	4	4/4 Meetings held – the 4 th meeting held 24 May 2013- Tabazimbi LM	Agenda, invitations, attendance register & resolutions	0	None
26		To develop and implement integrated management and governance systems	Monitoring and Evaluation	# of Performance coaching with Senior Managers conducted	0	0	0	0	0	4	0/4-coching is done when SM scored less than 100 in the assessment	None	0	None
27		To develop and implement integrated management and governance systems	Public Participation	# of Community feedback meetings (Izimbizo) attended	4	1	2	3	0	4	3/4 4 th quarter feedback meeting is scheduled in new fy 2013/14	Reports	1	Adhere to schedule
28		To develop and implement integrated management and governance systems	Public Participation	# of IDP Representative Forum meetings held	4	1	2	3	4	4	4/4- the 4 th meeting held 21 May 2013 Lephallale LM	Invitations, Agenda, Minutes & attendance register	0	None
29	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To develop and implement integrated management and governance systems	Public Participation	# of Public notices placed on local newspapers	4	2	3	4	5	5	5/5-Draft 2011/12 AR, adjustment 2012/13 Budget & SDBIP, Draft 2013/14 IDP& Budget, Adopted Annual Oversight report on 2011/12 AR & adoption of final 2013/14 IDP/Budget/ SDBIP	Public notices	0	None
30	TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT	To attract, develop and retain ethical and best human capital	Human Resources Management	% Budgeted positions filled	80%	85%	85%	90%	90%	90%	90% - post MCSSS & MID were filled 1 st March 2013& MPED filled 1 st July 2013	Appointment letters	0	None
31	TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT	To attract, develop and retain ethical and best human capital	Human Resources Management	% Municipality's operating budget actually spent	2%	0.50%	0.98%	1%	1.24%	2%	1.24%- R260 400 of 420 000spend on WSP	Training report	0.76%	Improve spending on training

				on implementation of workplace skills plan										
3 2		To attract, develop and retain ethical and best human capital	Human Resources Management	# Disciplinary actions initiated / # incidences of alleged misconduct as %	New target	100%	100%	100%	100%	100%	100%- no case of misconduct were reported	N/A	0	None
3 3		To attract, develop and retain ethical and best human capital	Human Resources Management	# of Senior Management with signed Performance Agreements	5	5	5	7	7	7	7/7 Senior Managers signed the 2013/14 Performance agreements	2013/14 performance agreements	0	None
3 4		To attract, develop and retain ethical and best human capital	Organisational Development	# of Organisational Development Workshops held	0	0	0	1	2	4	2/4 workshops conducted due to tender which could not be awarded	Attendance register	2	OD issues be part of Monitoring & Evaluation
3 5	TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT	To attract, develop and retain ethical and best human capital	Monitoring and Evaluation	# of Senior Managers' Performance Assessment conducted	3	1	2	3	4	4	4/4 – 4 th assessments were conducted 22-26 July 2013	Attendance register, assessment report	0	None
3 6		To attract, develop and retain ethical and best human capital	Monitoring and Evaluation	# of Performance evaluation conducted	1	-	-	-	1	1	1/1 – performance Evaluation was conducted on the 10 th of April 2013.	Attendance register & report	0	None

NB: # means numbers of & % Means Percentage of

1.4. Corporate support & Shared Services – Vote 003

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial Action
1	BASIC SERVICE DELIVERY	To coordinate and monitor infrastructure development for provision and access to services	Project management	% Projects completed on time	80%	25%	30%	40%	45%	100%	45%-3/8 projects completed, movable and ICT equipment are procured per need. IFMS was not executed in wholly due to none commitment by locals. They were under budgeted.	Project status report	55%	Forward planning in respect of SCM to be implemented
2		To coordinate and monitor infrastructure development for provision and access to services	Project management	% Projects completed within budget	70%	25%	30%	40%	45%	100%	45%-2/6 projects completed within budget	Project status report	55%	Forward planning in respect of SCM to be implemented
3	BASIC SERVICE DELIVERY	To coordinate and monitor infrastructure development for provision and access to services	Contract management	# of Project Status and Contract management reports submitted within timeframe	4	1	2	3	4	4	4/4 –contract management report are prepared from BTO & send to MCSSS for verification	Contract management report	0	None
4		To coordinate and monitor infrastructure development for provision and access to services	Project Management	% of Rollover from the previous financial year completed	70%	40%	40%	40%	40%	100%	40%-1/4 rollover projects were completed	Project status report	60%	Forward planning in respect of SCM to be implemented
5	FINANCIAL MANAGEMENT AND	To effectively manage finances and improve sustainability	Expenditure management	% Operating budget variance in terms of SDBIP	7%	6.7 %	7.56 %	5%	12.12	10%	6.6 %-due to delays in filling vacant position of MCSSS	Annexure B of finance report	2.12%	Reduce the vacancy turnaround time

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial Action
6		To effectively manage finances and improve sustainability	Expenditure management	% Capital budget variance in terms of SDBIP	10%	69%	18%	52%	56%	10%	48.8% -due to none implementation of projects	Annexure D SDBIP v Actual expenditure	46%	Forward planning in respect of SCM to be implemented
7		To effectively manage finances and improve sustainability	Supply chain management	% Projects specifications/ terms of reference ready before the end of current financial year	0%	-	-	-	100%	100%	95% 4/5 specifications are ready.	SCM Procurement Plan	5%	Adhere to forward planning in the implementation of projects
8	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To develop and implement integrated management and governance systems	Anti-corruption and fraud	% Corruption and fraud cases reported to SAPS	100%	100%	100%	100%	100%	100%	0%- no cases of corruption and fraud were reported	None	0%	None
9		To develop and implement integrated management and governance systems	External Auditing	% AG queries related to CSSS addressed	100%	20%	60%	70%	86%	100%	86%-6/7 queries were resolved	Audit action plan	14%	Ensure that the query is resolved
10		To develop and implement management and governance systems	Internal Auditing	% Internal Audit queries related to CSSS addressed	80%	25%	50%	80%	90%	100%	86%-6/7 internal queries resolved	Internal Audit report	13%	Ensure that the query is resolved
11		To develop and implement integrated management and governance systems	Governance	% Council resolutions related to CSSS implemented within timeframe	90%	80%	80%	88	100%	100%	11/14 resolutions were addressed	Council resolution implementation report	3%	Implement council resolutions in time

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial Action	
1 2		To develop and implement integrated management and governance systems	Governance	% Risks related to CSSS addressed	60%	0%	0%	33%	67%	100%	67%-2/3 risks addressed	Risk register	33%	Resolve the risk	
1 3		To develop and implement integrated management and governance systems	Governance	# of Transformation and Administration Portfolio Committee meeting attended	5	1	2	3	4	5	5/5 – 5 th portfolio meeting was held 07 May 2013	Agenda and attendance register	0	None	
1 4	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To develop and implement integrated management and governance systems	Public Participation	# of IDP Representative Forum meeting attended	4	1	2	3	4	4	4/4 -4 th meeting held & attended 21 May 2013 Lephhalale LM	Attendance register	0	None	
1 5		To develop and implement integrated management services	Public participation	# of Community feedback meetings attended	4	1	2	3	-	4	3/4 the 4 th meeting is scheduled in 13/14 Fy	Reports	1	Adhere to schedule	
1 6		To develop and implement integrated management and governance systems	Fleet management	% Compliance of service interval of vehicles	100%	100%	100%	100%	100%	100%	100%	100%-All vehicles were serviced	Fleet management report	0%	None
1 7		To develop and implement integrated management and governance systems	Administration	% Mails received processed within 5 working days.	100%	100%	100%	100%	100%	100%	100%	100% mails processed daily	Quarterly reports	0	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial Action
18		To develop and implement integrated management and governance systems	Information and Communication Technology	% ICT Recovery Plan implemented	0%	-	-	-	-	40%	New target	N/A	0	None
19	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To develop and implement integrated management and governance systems	Information and Communication Technology	# of ICT Service Providers Report submitted	4	1	2	3	4	4	3/4 4 th report not submitted	Submission letter	1	Ensure submission of ICT reports
20		To develop and implement integrated management and governance systems	Information and Communication Technology	# of ICT reports submitted to Administration and Transformation Portfolio Committee	4	1	2	3	4	4	4/4 reports submitted to portfolio committee	Portfolio minutes	0	None
21		To develop and implement integrated management and governance systems	Information and Communication Technology	% actual uptime of Key Systems	90%	90%	90%	90%	100%	90%	92.5% no down time experienced	ICT report	0%	None
22		To develop and implement integrated management and governance systems	Information and Communication Technology	% Actual implementation of ICT Plan	70%	-	-	70%	70%	80%	70% -some projects were delayed by local municipalities response to WDM proposal	ICT Report	10%	Implement ICT rolled over project
23		To develop and implement integrated management and governance systems	Information and Communication Technology	# of Website maintenance report submitted	3	1	2	3	4	4	4/4 reports submitted	ICT report	0	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial Action
24	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To develop and implement integrated management and governance systems	Information and Communication Technology	% EHP ICT problems reported and resolved	0%	100%	100%	100%	100%	100%	100% - 4/4 problems resolved	ICT report	0%	None
25		To develop and implement integrated management and governance systems	Information and Communication Technology	% Disaster Management Centres ICT problems reported and resolved	0%	0%	0%	0%	0%	100%	0% - No calls problems reported	ICT report	0%	None
26		To develop and implement integrated management and governance systems	Information and Communication Technology	% Developed ICT Systems assessed	0%	100%	100%	100%	100%	100%	100% 6/6 key systems assessed & monitored	ICT report	0%	None
27		To develop and implement integrated management and governance systems	Information and Communication Technology	# of District ICT Forum meeting	4	1	2	3	4	4	4/4 - 4 th District ICT forum held on 18 April 2013	Attendance register	0	None
28		To develop and implement integrated management and governance systems	ICT	% of website updated with legislative reports	60%	25%	50%	75%	100%	100%	75% - not all legislative reports updated on time	Website report	25%	Ensure compliance to legislation
29		To develop and implement integrated management and governance systems	Legal	% Legal opinions developed internally	30%	30%	30%	30%	30%	30%	0% - No legal opinions were requested	None	0%	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial Action
30	GOOD GOVERNANCE AND PUBLIC	To develop and implement integrated management and governance systems	Human resources management	# of HR policies reviewed	2	-	-	2		2	2/2 policies were reviewed & approved by council	Council resolutions	0	None
31	TRANSFORMATION AND ORGANISATIONAL	To attract, develop and retain best human capital	Capacity building and Training (HRD)	% Training budget actually spent on training	80%	0%	14%	14%	75%	100%	75% -spent on training	Training report	25%	Ensure training budget is spend on training
32		To attract, develop and retain best human capital	Human Resource Management	# of Disciplinary actions initiated / # incidences of alleged misconduct as %	80%	0%	0%	0%	0%	100%	0% no cases were reported	None	0%	None
34		To attract, develop and retain best human capital	Human Resource Management	% Staff turnover rate (# of employees voluntarily terminating services / total # of employees)	4%	5%	5%	0%	0,8%	5%	2.7%- only 1 resignation for 2012/13	Report	2.3%	Develop Retention strategy.
35		To attract, develop and retain best human capital	Human Resource Management	# of EAP awareness sessions held with staff members	03	1	2	3	4	4	5/4 in the 4 th quarter 2 sessions was held.	Attendance register	0	None
36	TRANSFORMATI ON AND ORGANISATIONA	To attract, develop and retain best human capital	Human Resource Management	% Disciplinary hearings conducted internally within 90 days of occurrence of misconduct	100%	0%	0%	0%	0%	100%	100% -no case reported	None	0	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial Action
37		To attract, develop and retain best human capital	Human Resource Management	% Employees on suspension longer than 60 days	0%	0%	0%	0%	0%	5%	0% -no employee suspended	N/A	0	None
38		To attract, develop and retain best human capital	Human Resource Management	% Woman employed by the municipality against total staff	48%	60%	49%	54%	54%	50%	54% of 129 staff are women	HR report	0%	None
39		To attract, develop and retain best human capital	Human Resource Management	# of Training committee meetings held	4	1	2	0	1	4	3/4 4 th meetings not held due to unavailability of members	Attendance register and minutes	1	Adhere to schedule, issue invitations in time & make follow up
40		To attract, develop and retain best human capital	Human Resource Management	# of SDF meetings held	4	1	2	3	-	4	% SDF meetings held	Minutes	1	Adhere to meeting schedule
41		To attract, develop and retain best human capital	Human Resource Management	# of LLF meetings held	4	1	2	3	4	4	4/4 -4 meetings held in the fourth quarter	Agenda, invitations, minutes & attendance register	0	None
42	TRANSFORMATION AND ORGANISATIONAL	To attract, develop and retain best human capital	Human Resource Management	% Progress with compilation and submission of WSP to LGSETA	100%	-	-	-	100%	100%	100%-WSP submitted to LGSETA on the 28 June 2013	Submission letter	0%	None
43		To attract, develop and retain best human capital	Human Resource Management	% Injuries on duty attended within 5 days	0%	100%	100%	100%	100%	100%	100%- 4 /4 employees attended	OHS Report	0%	None

NB: # means numbers of & % Means Percentage of

1.5. Planning and Economic Development – Vote 004

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievements	Evidence	Variance	Remedial Action
1	SPATIAL RATIONALE	To ensure coordinated development al planning and implementation	Integrated planning	# of Spatial planning project in the SDF implemented	1	1	1	1	1	1	1-CBD project implementation	CBD development report	0	None
2		To coordinate and monitor infrastructure development for the provision and access to services	Integrated planning	# of District Planning Forum meeting held	4	1	2	3	4	4	4/4 Meetings held	Minutes & attendance register	0	None
3	BASIC SERVICE DELIVERY	To coordinate and monitor infrastructure development for the provision and access to services	Project management	% Projects completed on time	90%	25%	50%	75%	100%	100%	70%- 7/9 completed on time, 2 were not Lephalale CBD Plan & Bela-Bela Flea Market	Project status report	30%	Adhere to forward planning
4		To coordinate and monitor infrastructure development for the provision and access to services	Project Management	% Projects completed within budget	90%	25%	50%	75%	100%	100%	100%- 9/9 completed within budget	Project status report	0%	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievements	Evidence	Variance	Remedial Action
5		To coordinate and monitor infrastructure development for the provision and access to services	Project Management	# of Project status report updated within 3 days	4	1	2	3	4	4	4 th project status report received & return to BTO with time.	e-mail report	0	None
6		To coordinate and monitor infrastructure development for the provision and access to services	Project management	% of Rollover from the previous financial year completed	70%	0%	0%	0%	40%	100%	40%- 2/5 projects completed	Project status report	60%	Project Management implementation
7	LOCAL ECONOMIC DEVELOPMENT	To ensure optimal utilisation of and adherence to space economy	Job creation	# of Jobs created through LED initiatives	30	-	1263	-	100	40	1363 jobs created through a YES project implemented by Waterberg Biosphere Reserve	Waterberg Biosphere report	0	None
8		To ensure optimal utilisation and adherence to space economy	Tourism and marketing	% Functional CTAs	80%	66%	66%	66%	66%	100%	66%- 4/6 are functional	Report	34%	Develop & implement a plan to revive the 2 dysfunctional CTAs
9	FINANCIAL MANAGEMENT AND VIABILITY	To effectively manage finances and improve sustainability	Expenditure management	% Operating budget variance in terms of SDBIP	9%	3.75%	6.86%	10%	17.75%	10%	9.59% due to delays in filling vacant MPED & DMLED	Annexure D – SDBIP forecast Vs Actual Expenditure	7.75%	Reduce vacancy turnaround time
10		To effectively manage finances and improve sustainability	Expenditure Management	% Capital budget variance in terms of SDBIP	0% ^s	26%	38%	63%		10%	40%	Annexure D – SDBIP forecast Vs Actual Expenditure	30%	Forward planning in respect of SCM to be implemented

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievements	Evidence	Variance	Remedial Action
1 1		To effectively manage finances and improve sustainability	Supply chain management	% Projects terms of reference/specifications ready for advertisement before end of current financial year	0%	-	-	-	100 %	100%	0%- No terms of references were send to SCM	None	0	Develop plan to reduce roll over projects
1 2	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To develop and implement integrated management and governance systems	Auditing	% Internal Audit Unit audit queries related to department resolved	0%	0%	0%	0%	0%	100%	100% - no queries related to PED as a department	Internal Audit report	0%	None
1 3		To develop and implement integrated management and governance systems	Auditing	% Identified risk resolved within timeframes as specified in risk plan	60%	-	-	0%	0%	100%	100%-no risks related to PED	Risk register	0%	None
1 4		To develop and implement integrated management and governance systems	Auditing	% AG audit queries related to department resolved	100%	0%	0%	0%	100 %	100%	100%- Inventory queries related to the PED	Audit action plan	0%	None
1 5		To develop and implement integrated management and governance	Governance	% Council resolutions related to department implemented within timeframe	90%	80%	80%	80%	100 %	100%	85% - 5/7 resolutions implemented	Council resolution implementation report	15%	Implement the remaining resolution

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievements	Evidence	Variance	Remedial Action
		systems												
1 6		To develop and implement integrated management and governance systems	Governance	# of Related Portfolio Committee meetings held y.t.d.	5	1	2	3	4	5	4/5 the 4 th meeting held 24 April 2013	Attendance register	1	Adhere to schedule
1 7	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To develop and implement integrated management and governance systems	Inter-governmental relations	% Municipal Managers Forum Resolutions related to department implemented within specified timeframes	90%	0%	0%	0%	0%	90%	100%- no resolutions related to PED	MM's forum resolutions	0%	None
1 8		To develop and implement integrated management and governance systems	Public Participation	# of IDP Representative Forum meetings attended	4	1	2	3	4	4	4/4 – the 4 th meeting held 21 May 2013	Attendance register	0	None
1 9		To develop and implement integrated management and governance systems	Public Participation	# of Community feedback meetings (Izimbizo) attended	4	1	2	3	-	4	3/4 the 4 th meeting schedule in q1 of 2013/14	Report	1	Adhere to schedule

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievements	Evidence	Variance	Remedial Action
20	TRANSFORMATION AND ORGANISATION	To attract, develop and retain ethical and best human capital	Human resources management	% Disciplinary measures referred to CSSS for taking action	0%	0%	0%	0%	0%	100%	0% - no case of misconduct reported	None	0%	None

NB: # means numbers of & % Means Percentage of

1.6. Infrastructure Development – Vote 005

No.	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievements	Evidence	Variance	Remedial Action
1	SPATIAL RATIONALE	To ensure coordinated developmental planning and implementation	Integrated planning	# of District Planning Forum meeting attended	4	1	2	3	4	4	0/4- no invitation received	N/A	4	Communicate with the department PED to send invitations
2	BASIC SERVICE DELIVERY	To coordinate and monitor infrastructure development for provision of access to services	Project Management	% of Rollover from the previous financial year completed	60%	0%	25%	25%	80%	100%	80%- Mookgophong Sewer Project still on tender stage & contractor to be appointed in the 1 st quarter of 13/14 FY	Status report	20%	Forward planning in respect of SCM to be implemented
3		To coordinate and monitor infrastructure development for provision of access to services	Project Management	# of Project status & Contract Management reports updated and submitted to CFO y.t.d.	4	1	2	3	4	4	4/4 –project status report submitted within 2 days	E- mail report	0	None

No	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievements	Evidence	Variance	Remedial Action
4		To coordinate and monitor infrastructure development for provision of access to services	Project Management	% Projects completed on time per department	70%	0%	0%	0%	25%	100%	25% - only Bela-Bela street paving completed in June 2013	Project status report	75%	Implement forward planning in all projects
5		To coordinate and monitor infrastructure development for provision of access to services	Project Management	% Projects completed within budget per department	80%	0%	0%	0%	100%	100%	0%- Bela –Bela street paving completed within budget	Project status report	0%	Forward planning in respect of SCM to be implemented
6	BASIC SERVICE DELIVERY	To coordinate and monitor infrastructure development for provision of access to services	Water and sanitation	# of Quarterly Water & Sanitation (FBS) forum meetings held	4	1	2	3	4	4	11 meetings held -4 th quarter meetings held on 12 April, 17 May & 14 June 2013	Attendance register , Minutes , invitations & agenda	0	None
7		To coordinate and monitor infrastructure development for provision and access to services	Electricity	# of Electricity forum meetings held	11	3	5	8	11	11	11 meetings held , 4 th quarter meetings held on 24 April , 29 May & 26 June 2013	Attendance register , Minutes , invitations & agenda	0	None
8		To coordinate and monitor infrastructure development for provision and access to services		# of MIG forum meetings held	11	3	5	8	11	11	11 Meetings held, 4 th quarter meetings held on 12 April , 17 May, 14 June 2013	Attendance register , Minutes , invitations & agenda	0	None
9		To coordinate and monitor infrastructure development for provision	Electricity	% of Electricity saved	0%	0%	0%	0%	0%	10%	No innovation for saving electricity	None	10%	Develop and implement electricity

No	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievements	Evidence	Variance	Remedial Action
		and access to services												saving plan
10	LOCAL ECONOMIC DEVELOPMENT	To ensure optimal utilisation of and adherence to space economy	Job creation	# of Jobs created through EPWP	140	0	54	54	-	140	54/140-only 1 project is implemented which is Mahwelereng street paving which created 54 Jobs.	Project report	86	Implement forwards planning so that we can create more jobs.
11	FINANCIAL MANAGEMENT AND VIABILITY	To effectively manage finances and improve sustainability	Expenditure management	% Operating budget variance in terms of SDBIP	10%	10.96%	22%	23%	20.3%	10%	19.1%- owing to delays in recruitment	Annexure B of Financial Reports	9.1%	Reducing turnaround time for filling vacancies
12		To effectively manage finances and improve sustainability	Expenditure management	% Capital budget variance in terms of SDBIP	20%	28%	31%	48%	52%	10%	39.8 %- Delays on appointments of service providers due to slow procurement process	Annexure D- SDBIP forecast VS Actual expenditure	29.8%	Forward planning in respect of SCM to be implemented
13		To effectively manage finances and improve sustainability	Supply chain management	% Projects specifications/ terms of reference ready for advertisement before the end of current FY	0%	-	-	-	100%	100%	100% - the specification for provision of VIP was completed & submitted to BSC for approval 28 May 2013	BSC minutes	0%	None
14	GOOD GOVERNANCE AND PUBLIC	To develop and implement integrated management and governance systems	Auditing	% Internal Audit Unit audit queries related to department resolved	100%	0%	0%	0%	0%	100%	100%- no queries raised related to the Department	Internal Audit report	0%	None

No	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievements	Evidence	Variance	Remedial Action
15		To develop and implement integrated management and governance systems	Auditing	% Identified risk resolved within timeframes as specified in risk plan	100%	0%	0%	0%	0%	100%	0%- no risks identified within the department	Risk register	0%	None
16		To develop and implement integrated management and governance systems	Auditing	% AG audit queries related to department resolved	100%	0%	0%	0%	0%	100%	100%- no queries raised by AG for the department	Audit action plan	0%	None
17	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To develop and implement integrated management and governance systems	Governance	% Council resolutions related to department implemented within timeframe	90%	100%	90%	100%	100%	100%	100% -2/2 resolution for extension of Modimolle Ring-Road was implemented , the project complete	Project report	0%	None
18		To develop and implement integrated management and governance systems	Governance	# of Related Portfolio Committee meetings held y.t.d.	5	1	2	3	4	5	4/5 the 4 th meeting held on 24 April 2013	Minutes & attendance register	1	The 5 th meeting will be held in July 2013 as per schedule
19		To develop and implement integrated management and governance systems	Governance	# of Departmental Staff Meetings held	4	0	0	0	1	4	1/4 meetings held in May 2013	Agenda, attendance register & minutes	3	Develop schedule & Adhere to it
20		To develop and implement integrated management and governance systems	Inter-governmental relations	% Municipal Managers Forum Resolutions related to department implemented within specified timeframes	90%	0%	0%	0%	0%	90%	0% - No resolutions related to the Department	MM's forum Resolutions	0%	None

No	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievements	Evidence	Variance	Remedial Action
21		To develop and implement integrated management and governance systems	Public Participation	# of IDP Representative Forum meetings attended	4	1	2	3	4	4	4/4 meetings attended	Invitation, attendance register	0	None
22	GOOD GOVERNANCE AND PUBLIC	To develop and implement integrated management and governance systems	Public Participation	# of Community feedback meetings (Izimbizo) attended	3	1	2	3	-	4	3/4 no meeting was organised in the fourth quarter	Attendance register	1	The last meeting will be held 1st quarter of the 2013/14 FY
23	TRANSFORMATION	To attract, develop and retain ethical and best capital	Human resources management	% Disciplinary measures referred to CSSS for taking action	0%	0%	0%	0%	0%	100%	0%- no disciplinary cases reported	N/A	0	None

NB: # means numbers of & % Means Percentage of

1.7. Office of the Executive Mayor – Vote 006

No	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial Action
1	BASIC SERVICE DELIVERY	To coordinate and monitor infrastructure development for the provision and access to services	Project Management	% of Rollover from the previous financial year completed	80%	-	-	-	-	100%	0% - No rollover projects in the Department	N/A	0%	None

No	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial Action
2		To coordinate and monitor infrastructure development for the provision and access to services	Project management	# of Project status updated within 3 days	90%	1	2	3	4	4	Project status report updated & submitted to CFO within 3 days of receipts	Project status report	0%	None
3	BASIC SERVICE DELIVERY	To coordinate and monitor infrastructure development for the provision and access to services	Project management	% Projects completed on time	80%	4%	17%	25%	100%	100%	100% -24/24 projects completed on time	Project status report	0%	None
4		To coordinate and monitor infrastructure development for the provision and access to services	Project management	% Projects within budget	90%	100%	100%	100%	100%	100%	100%- 24/24 projects completed within	Project status report	0%	None
5		To coordinate and monitor infrastructure development for the provision and access to services	Client Relations Management	% Presidential hotline queries addressed within 2 weeks of receipt	83%	97%	97%	97%	97%	100%	97% - 1 case pending not yet resolved but referred to Bela-Bela LM for investigation	Presidential hotline report	3%	Make follow up to resolve the case
6		To coordinate and monitor infrastructure development for the provision and access to services	Client Relations Management	% premier hotline queries addressed within 2 weeks of receipt	100%	0%	0%	0%	0%	100%	100% - no case was reported for the municipality	Premier hotline report	0%	None
7	FINANCIAL MANAGEMENT AND VIABILITY	To effectively manage finances and improve sustainability	Expenditure management	% Operating budget variance in terms of SDBIP	7%	4.53%	6.58%	8%	4.21%	10%	Average is 5.8%	Annexure B – financial report	0%	None
8		To effectively manage finances and improve sustainability	Expenditure management	% Capital budget variance in terms of SDBIP	9%	55%	46%	34%	2%	10%	Average is 34.2%	Annexure D – Financial report	24,2%	Implement forward planning of projects

No	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial Action
9	FINANCIAL MANAGEMENT AND VIABILITY	To effectively manage finances and improve sustainability	Expenditure management	% Tender specifications/ terms of reference ready for advertisement before the end of current financial year	0%	-	-	-	100%	100%	0%- No terms of reference submitted	BSC report	0	None
10	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To develop and implement integrated management and governance systems	Auditing	% AG Audit queries addressed	0%	0%	0%	0%	100%	100%	0% - no queries related to the department	Audit Action Plan	0%	None
11		To develop and implement integrated management and governance systems	Internal Audit	% Internal Audit queries addressed	60%	0%	0%	50%	100%	100%	100%- 2/2 queries resolved	Internal Audit report	0%	None
12		To develop and implement integrated management and governance systems	Risk Management	% Risks related to OEM addressed	90%	0%	0%	30%	50%	100%	100% -2/2 risks resolved	Risk register	0%	None
13		To develop and implement integrated management and governance systems	Governance	% Council resolutions implemented within time frame	90%	100%	100%	100%	100%	100%	100%- 7/7 council resolutions implemented	Council resolution implementation report	0%	None
14	GOOD GOVERNANCE AND	To develop and implement integrated management and governance systems	Governance	# of Portfolio Committees meetings convened	7	7	14	21	28	35	35/35 portfolio committee meetings held from Q1- Q4 that ended 30 June 2013	Agendas, invitations, Minutes & attendance register	0	None

No	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial Action
15		To develop and implement integrated management and governance systems	Governance	# of MPAC meetings held	4	0	1	2	-	4	2/4 meeting held	Agendas, invitations, Minutes & attendance register	2	Adhere to schedule
16		To develop and implement integrated management and governance systems	Public participation	# of Community feedback meetings held	4	1	2	3	-	4	3/4 –the 4 th meeting scheduled to be held in the 1 st quarter of 2013/14	Reports	1	Adhere to schedule
17		To develop and implement integrated management and governance systems	Public participation	# of IDP Representative Forum meetings attended	4	1	2	3	4	4	4/4 meetings attended	Attendance register	0	None
18		To develop and implement integrated management and governance systems	Intergovernmental relations	% EXCO Lekgotla decisions implemented	100%	0%	0%	0%	0%	100%	0% - no Exco lekgotla resolutions related to the department	Lekgotla resolutions	0%	None
19		To develop and implement integrated management and governance systems	Intergovernmental relations	% District Intergovernmental Relations Forum meeting resolutions implemented	80%	0%	0%	0%	0%	100%	0% no resolutions related to the department. 2/4 meetings held	DIGR resolution implementation report	0%	None
20	GOOD GOVERNANCE AND	To develop and implement integrated management and governance systems	Governance	# of Departmental staff meeting held	4	1	2	3	4	4	8/4 meetings held	Attendance register and Minutes	0	None

No	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial Action
21	GOOD GOVERNANCE AND	To develop and implement integrated management and governance systems	Governance	# of Ordinary Council meetings held	4	1	2	3	4	4	4/4 council meetings held, 6 special council, SODA held 30 March 2013	Invitations, council Notice, Agenda, attendance register & council resolutions	0	None
22		To develop and implement integrated management and governance systems	Inter-governmental relations	# of Sharing & learning (Twinning) meetings held	2	-	-	2	1	2	Implementation of the agreement through sporting activities held 1 June 2013	Twinning agreement implemented	0	None
23		To develop and implement integrated management and governance systems	Inter-governmental relations	% Municipal Managers Forum Resolutions related to department implemented within specified timeframes	100%	0%	0%	0%	0%	90%	100% -no resolution related to the department	MM' s forum resolutions	0%	None
24		To develop and implement integrated management and governance systems	Community awareness	# of HIV/AIDS Community awareness programmes held	1	1	-	-	2	2	3/2 –District council launched 24 Jan 2013, induction workshop held 19-20 March 2013 & awareness campaign 25 May 2013	Agendas, invitations, Minutes & attendance register	0	None
25	GOOD GOVERNANCE AND	To develop and implement integrated management and governance systems	Disability Development	# of District disability desk meetings held	2	1	2	3	4	4	4/4 meeting held & training session held 20-24 May 2013.	Agendas, invitations, Minutes & attendance register	0	None

No	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievement	Evidence	Variance	Remedial Action
26		To develop and implement integrated management .	Gender Development	# of District gender desk meetings held	2	1	2	3	4	4	1/4 – meeting held 13 Feb 2013- woman summit 18-19 June 2013	Agendas, invitations, Minutes & attendance register	3	Develop & adhere to schedule
27		To develop and implement integrated management and governance systems	Youth Development	# of District youth desk meetings held	2	-	-	2	1	4	3/4 youth events held Youth Eco Dev Summit 28 Feb, -01 March 2013, youth parliament on 14 June 2013 & youth in sports 22 June 2013.	Agendas, invitations, Minutes & attendance register	1	Develop schedule & adhere to it
28		To develop and implement integrated management and governance systems	Governance	# of Community service surveys conducted	0	-	-	-	1	1	0/1-customer service satisfaction survey it should be conducted by CoGHSTA which they reported insufficient funds to conduct it.	None	1	Make follow up with CoGHSTA for the implementation of the survey.
29	TRANSFORMATION	To attract, develop and retain best human capital	Human resources management	% Disciplinary measures referred to CSSS for taking action	0%	0%	0%	0%	0%	100%	100% - no case of misconduct reported	None	0%	None

NB: # means numbers of & % Means Percentage of

1.8. Social Development & Community Services – Vote 007

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievements	Evidence	Variance	Remedial Action
1	Spatial rationale	To coordinate and monitor developmental planning and implementation	Integrated planning	# of District Planning Forum meetings attended	4	1	2	3	4	4	4/4 meetings attended, the 4 th meeting held 27 June 2013	Attendance register	0	None
2	BASIC SERVICE DELIVERY	To coordinate and monitor infrastructure development for provision and access to service.	Project management	% of Rollover from the previous financial year completed	0%	0%	22%	33%	88%	100%	88%-8/9 rollover projects completed	Project status report	12%	Implement forward planning in the implementation of projects.
3		To coordinate and monitor infrastructure development for the provision and access to service	Project management	# of Project status updated within 3 days	100%	1	2	3	4	4	4- project updated & submitted to CFO within 3 of days after receipt	Project status report	0	None
4		To coordinate and monitor infrastructure development for the provision and access to service	Project Management	% Projects completed on time	90%	0%	4%	24%	44%	90%	44%-4/24 projects on approved 2012/13 IDP has been completed	Project status report	66%	Forward planning in respect of SCM to be implemented

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievements	Evidence	Variance	Remedial Action
5	BASIC SERVICE DELIVERY	To coordinate and monitor infrastructure development for the provision and access to service	Project Management	% Projects within budget	40%	0%	100%	100%	100%	90%	100%-4/25 project completed within Budget	Project status report	0%	Implement forward planning for the implementation of projects
6		To coordinate and monitor infrastructure development for the provision and access to service	Fire Fighting/Disaster Management	% Building plans approved by local municipalities	100%	0%	100%	100%	71%	100%	85% -298/350 received & approved by LLM & MOKLM	Building plans Report	15%	Develop and implement a Submission schedule
7		To coordinate and monitor infrastructure development for the provision and access to service	Disaster Management	# of Disaster Management Advisory Forum meetings held	4	1	2	2	2	4	2/4 the 4 th meeting was not convened in Q4	Attendance register	2	Adhere to schedule
8		To coordinate and monitor infrastructure development for the provision and access to service	Disaster Management	# of Disaster Management Annual Report submitted within timeframe	1	-	-	-	1	1	Report not ready to date	None	0	Make sure the report is completed & submitted within timeframe
9		To coordinate and monitor infrastructure development for the provision and access to	Disaster Management	% Transport permits issued by local municipalities monitored	100%	0%	100%	100%	100%	100%	100%- 220/220 permits	Permit register	0%	Schedule for submission be developed and followed

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievements	Evidence	Variance	Remedial Action
		service												
10	BASIC SERVICE DELIVERY	To coordinate and monitor infrastructure development for the provision and access to service	Fire fighting	# of Fire fighting reports submitted by local municipalities	4	0	6	12	15	24	15/24 reports submitted by local municipalities submitted their 4 th quarter reports	Fire fighting reports	9	Make follow up to local municipalities
11		To preserve and protect natural resources and promote public health	Municipal Health	% Food outlets issued with certificate of compliance (for outlets that comply with set standards)	100%	100%	100%	100%	81%	100%	95.8%- 458/478 food outlets issued with compliance certificate	Municipal health report	4.2%	Make sure that all outlets comply with the set standards.
12		To preserve and protect natural resources and promote public health	Municipal Health	% Food samples collected and analysed	100%	100%	100%	100%	100%	100%	100%-591/591 samples were collected and analysed	Municipal health report	0%	None
13		To preserve and protect natural resources and promote public health	Municipal Health	# of Permitted municipal landfill sites monitored	8	14	16	11	15	8	56/8 inspections conducted from 12 landfill sites	Municipal Health report	0	None
14		To preserve and protect natural resources and promote public health	Municipal Health	% Water samples collected and analysed	100%	100%	100%	100%	100%	100%	100%-634/634 samples were collected & analysed	Municipal health report	0%	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievements	Evidence	Variance	Remedial Action
15	BASIC SERVICE DELIVERY	To preserve and protect natural resources and promote public health	Municipal Health	# of Health and hygiene awareness campaign initiated	150	34	22	60	8	152	124/152 campaign initiated	Municipal health report	28	Develop and follow a schedule
16		To preserve and protect natural resources and promote public health	Municipal Health	# of Food committee meetings held	4	1	2	3	4	4	4/4 meetings held	Agenda, invitations, minutes & attendance register	0	None
17		To preserve and protect natural resources and promote public health	Municipal Health	% of Funeral undertakers complying to standards	90%	92%	100%	66%	83%	90%	83.3%-45/54 funeral undertakers complied	Municipal Health report	17%	Make sure that all undertakers comply or be closed
18		To preserve and protect natural resources and promote public health	Air quality management	% of EIA attended to	0%	-	-	100%	100%	100%	100%-2/2 EIA attended to	Air quality management report	0%	None
19		To preserve and protect natural resources and promote public health	Air quality management	Number of listed activities in terms of AQA inspected	0	-	-	-	-	20	20/20 inspections conducted	AQA inspection report	0	None
20		To preserve and protect natural resources and promote public health	Air quality management	Number of air quality officers forum meetings attended	0	-	-	-	1	2	1/2 meeting held 13 June 2013	Agenda, invitations, attendance register & minutes	1	Adhere to schedule
21		To preserve and protect natural	Air quality management	Number of ambient air quality	0	-	-	3	6	6	6/6 received from 3 different monitoring stations	Air quality management Report	0	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievements	Evidence	Variance	Remedial Action
		resources and promote public health		monitoring reports submitted										
22	FINANCIAL MANAGEMENT AND VIABILITY	To effectively manage finances and improve sustainability	Expenditure Management	% Operating budget variance in terms of SDBIP	9%	6.89%	12.7	13.3%	15,8%	10%	12.1-An average of Disaster Management Municipal Division	Annexure B –Financial report	5.8%	Forward planning in respect of SCM to be implemented
23		To effectively manage finances and improve viability	Expenditure management	% Capital budget variance in terms of SDBIP	10%	18%	25.6	47%	50%	10%	35%-Average of disaster management & Municipal health divisions	Annexure D- Financial report	40%	Forward planning in respect of SCM to be implemented
24		To effectively manage finances and improve sustainability	Supply chain management	% Projects specifications ready for advertisement before end of current financial year	0%	-	-	-	100%	100%	100%- 1 specification for 2013/14 prepared & submitted to SCM before 30 June 2013	SCM report	0%	None
25	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To develop and implement integrated management and governance systems	Auditing	% AG audit queries related to SCDS addressed	0%	0%	0%	0%	0%	100%	100%-no queries related to the department	Audit Action Plan	0%	None
26		To develop and implement integrated management and governance systems	Internal Audit	% Internal Audit queries related to SCDS addressed	25%	0%	0%	20%	20%	100%	20%- 2/5 internal queries resolved	Internal Audit report	80%	Make sure that all queries are resolved

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievements	Evidence	Variance	Remedial Action
27	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	To develop and implement integrated management and governance systems	Risk Management	% Risks related to SDCS addressed	25%	0%	0%	0%	100%	100%	100%- 2/2 risks resolved	Risk register	0	None
28		To develop and implement integrated management and governance systems	Governance	% Council resolutions related to SDCS implemented within timeframe	100%	100%	100%	100%	100%	100%	100% - 3/3 No outstanding resolution to be implemented	Council resolution implementation report	0	None
29		To develop and implement integrated management and governance systems	Governance	# of Social and Development Portfolio Committee meetings attended	5	1	2	3	5	5	4/5-4 th meeting held in April 2013, the 5 th meeting scheduled for July 2013	Attendance register	1	Adhere to schedule
30		To develop and implement integrated management and governance systems	Public participation	# of IDP Representative Forum meeting attended	4	1	2	3	4	4	4/4 – 4 th meeting held & attended in Lephalale LM on 21May 2013	Attendance register	0	None
31		To develop and implement integrated management and governance systems	Public participation	# of Executive Mayor's Community feedback meetings(izimbizo) attended	3	1	2	3	4	4	3/4 the 4 th meeting scheduled for 1 st quarter of 2013/14	Attendance register	1	Adhere to schedule
32		To develop and implement integrated management and governance systems	Intergovernmental relations	% Municipal Managers Forum meeting resolutions	80%	0%	0%	0%	0%	90%	0% - no resolutions related to the department	Resolution Register	0%	None

	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Baseline Actual 2011-12	Q1	Q2	Q3	Q4	Annual Target 2012-2013	Actual achievements	Evidence	Variance	Remedial Action
		systems		related to SDCS implemented										
33	TRANSFORMATION & MOD	To attract, develop and retain ethical and best human capital	Human resources management	% Disciplinary measures referred to CSSS for taking action	0%	0%	0%	0%	0%	100%	100%- No case of misconduct reported	None	0%	None

NB: # means numbers of & % Means Percentage of

2. CAPITAL WORKS PLAN

From the 2012/2013 IDP a total of **86** IDP projects was approved by Council in May 2012 of which only **59** of them were successfully completed for the year under review. The CAPEX was 59%.

No	Dept	Project name	2012/13 Budget	Adjustment Budget	Target CAPEX	Actual CAPEX Expenditure	Variance	Evidence	Status
1	Office of the MM	Performance Management System	R300 000	R584 065	100%	R505 844	R78 221	Project status report	Completed
2		IDP Public Participation	R402 000	R510 086	100%	R510 086	R000	Project status report	Completed
3		Anti-Fraud hotline	R50 000	R55 263	100%	R55 263	R000	Project status report	Completed
4		IT Audit	R99 397	R99 397	100%	R99 397	R000	Project status report	Completed
5		Lephalale MTS Support	R369 911	369 911	100%	369 911	R000	Project status	Completed
6		District Wide Audit System	350 000	R350 000	100%	R000	R350 000	N/A	S35 SCM regulations delayed postponed to adhere to internal audit timelines of 13/14

No	Dept	Project name	2012/13 Budget	Adjustment Budget	Target CAPEX	Actual CAPEX Expenditure	Variance	Evidence	Status
									audit.
7	CORPORATE SUPPORT & SHARED SERVICES	Procurement of movable assets	R 1 700 000	R2 081 372	100%	R566 905	R1 514 467	Project status report	Postponed to be incorporated with 13/14 FML project.
8		Procurement of IT Equipment	R300 000	R574 157	100%	R453 067	R121 090	Project status report	Completed
9		Procurement of District-wide VOIP compatible IT Equipment	R500 000	R500 000	100%	R5 295	R494 705	Project status report	2 nd BSC meeting was held to add specifications for Bela-Bela. letters sent out to request bidders to quote again
10		Installation of WDM CCTV Cameras	R1 000 000	R1 002 257	100%	R1 002 257	R000	Project status report	Completed
11		District Wide Integrated Financial Management Systems	R 3 500 000	R550 000	100%	R000	R550 000	Project status report	IFMS implemented at WDM, Modimolle, Bela-Bela & TBZ. Mookgophong interested, but no commitment by 30 June 2013.to be written off in 2013/14 Rollover Adju Budget. Declared R2 000 000 savings, remaining for CIPC municipal account software.
12		District Wide VPN Network	R587 272	R587 272	100%	R420 813	R166 459	Project status report	Completed
13		Procumbent of Diesel Generator	R494 805	R494 805	100%	312 480	R182 325	Project status report	Second phase of the project could not be completed because of insufficient budget therefore it will be implemented 13/14 fy where budget has been augmented.
14		Installation of new lift in WDM Head Office Building	R 500 000	R500 000	100%	R000	R 500 000	Project status report	Could not be completed because of insufficient budget, will be implemented 13/14FY.
15	PLANNING & ECONOMIC DEVELOPMENT	CBD Development Plan- Lephale	R500 000	R818 509	100%	R627 516	R 190 993	Project status report	Draft CBD plans completed, awaiting the local Municipality to confirm date for presentation of the documents.
16		Review of Spatial	R550 000	R550 000	100%	R134 951	R415 045	Project status	Completed analysis phase, busy with the

No	Dept	Project name	2012/13 Budget	Adjustment Budget	Target CAPEX	Actual CAPEX Expenditure	Variance	Evidence	Status
		Development Framework						report	draft document.
17		Co-ordination of district-wide LED	R100 000	R100 000	100%	R43 052	R56 948	Project status report	Completed
18		Waterberg Biosphere Meander Reserve	R200 000	R300 000	100%	R276 225	R23 775	Project status report	Completed
19		Security Cameras-Modimolle	R100 000	R100 000	100%	R100 000	R000	Project status report	Completed
20		Tourism	R1 200 000	R1 200 000	100%	R1 057 510	R 142 490	Project status report	Completed
21		WEDA	R 499 300	R 499 300	100%	R000	R499 300	Project status report	Planning a benchmarking with Sekhukhune and Tzaneen development agencies.
22		Feasibility study of the wildlife centre/Vaalwater Beatification	R789 744	R 789 744	100%	R267 548	R522 196	Project status report	The project was broken into 3 phases. 1 st phase was advertised & evaluated awaiting approval of appointment. the remaining 2 phases will be advertised on the notice board . WDM took over the implementation process from MLM.
23		Bela-Bela flea market	R210 000	R210 000	100%	R210 000	R000	Project status report	Completed
24	INFRASTRUCTURE DEVELOPMENT	Completion of Bela-Bela Street Paving	R570 000	R1 453 604	100%	R1 453 603	R000	Project status report	Completed
25		Upgrading of streets in Marapong Township-Lephalale	R2 000 000	R2 000 000	100%	R167 045	R1 832 955	Project status report	Project at adjudication stage, expanded evaluation.
26		Upgrading of streets in Regorogile Township	R2 000 000	R2 000 000	100%	R83 911	R1 916 089	Project status report	Project at adjudication stage, expanded evaluation to increase competition.

No	Dept	Project name	2012/13 Budget	Adjustment Budget	Target CAPEX	Actual CAPEX Expenditure	Variance	Evidence	Status
27		Provision of VIP Sanitation- Lephhalale & Mogalakwena	R 1 000 000	R1 000 000	100%	R000	R1 000 000	Project status report	Project at specification stage for contractor.
28		Northam Sewer Extension 5- Thabazimbi	R168 000	R167 593	100%	R167 593	R000	Project status report	Completed
29		Sewerage connection in Mookgophong Township.	R 3 000 000	R5 998 121	100%	R726 852	R5 271 269	Project status report	Project at specification stage
30		Upgrading of electricity – Modimolle	R1 500 000	R1 500 000	100%	R1 500 000	R000	Project status report	Completed
31		Installation and upgrading of 3 phase electrification at Ga-Seleka Drop-in Centre- Lephhalale	R500 000	R500 000	100%	R5 295	R494 705	Project status report	Project at adjudication stage, expanded evaluation for increased competition
32		Electricity upgrade - co-funding in Lephhalale	R650 000	R650 000	100%	R650 000	R000	Project status report	Completed
33		Electricity upgrade - co-funding in Bela Bela	R850 000	R850 000	100%	R850 000	R000	Project status report	Completed
34	EXECUTIVE SUPPORT	Executive Mayors Marathon	R200 000	R191 975	100%	R191 975	R000	Project status report	Completed
35		Golf & life-skills Development for	R200 000	R193 700	100%	R193 700	R000	Project status report	Completed

No	Dept	Project name	2012/13 Budget	Adjustment Budget	Target CAPEX	Actual CAPEX Expenditure	Variance	Evidence	Status
		Youth							
36		Women in sport	R150 000	R144 608	100%	R144 608	R000	Project status report	Completed
37		Mayoral Golf Classic	R200 000	R200 000	100%	R200 000	R000	Project status report	Completed
38		Sports for People with Disabilities	R150 000	R150 000	100%	R115 429	R34 571	Project status report	Completed
39		Sport Development (Olympics)	R150 000	R150 000	100%	R126 695	R23 305	Project status report	Completed
40		Coordination of Moral Regeneration	R200 000	R194 205	100%	R194 205	R000	Project status report	Completed
41		Heritage Celebration	R200 000	R199 098	100%	R199 098	R000	Project status report	Completed
42		Traditional Leadership Development Programme	R150 000	R148 570	100%	R148 570	R000	Project status report	Completed
43	EXECUTIVE SUPPORT	Communications- Newsletters & Media Relations	R97 065	R97 065	100%	R97 065	R000	Project status report	Completed
44		Production of Diaries for Councillors & Traditional Leaders	R40 000	R39 900	100%	R39 900	R000	Project status report	Completed
45		District-wide IDP Public Participation	R900 000	R876 630	100%	R876 630	R000	Project status report	Completed
46		Learning & Sharing(Twinning	R617 093	R617 093	100%	R548 106	R68 987	Project status report	Completed

No	Dept	Project name	2012/13 Budget	Adjustment Budget	Target CAPEX	Actual CAPEX Expenditure	Variance	Evidence	Status
		Agreement)							
47		Gender Programmes	R700 000	R698 754	100%	R696 343	R2 411	Project status report	Completed
48		Senior Citizens	R400 000	R392 723	100%	R392 723	R000	Project status report	Completed
49		HIV Aids Awareness Programs	R550 000	R618 098	100%	R618 098	R000	Project status report	Completed
50		People with Disabilities Programs	R450 000	R442 795	100%	R442 795	R000	Project status report	Completed
51		Youth Programs	R650 000	R582 065	100%	R582 065	R000	Project status report	Completed
52		Batho Pele Programme	R350 000	R342 720	100%	R342 720	R000	Project status report	Completed
53		Farm Workers Empowerment	R250 000	R249 777	100%	R248 067	R1 710	Project status report	Completed
54		Domestic Workers Empowerment	R250 000	R247 883	100%	R247 883	R000	Project status report	Completed
55	EXECUTIVE SUPPORT	Back to School Campaign	R100 000	R90 885	100%	R90 885	R000	Project status report	Completed
56		Mandela Day Celebration	R150 000	R118 468	100%	R118 468	R000	Project status report	Completed
57		Children Programs	R260 000	R240 065	100%	R240 065	R000	Project status report	Completed
58	SOCIAL DEVELOPMENT	Development of landfill site- Bela-Bela	R1 750 000	R1 750 000	100%	R1 289 513	R460 489	Project status report	Completed

No	Dept	Project name	2012/13 Budget	Adjustment Budget	Target CAPEX	Actual CAPEX Expenditure	Variance	Evidence	Status
59		Feasibility study for regional toxic landfill site (MTEF = implementation)	R450 000	R950 000	100%	R7 242	R942 758	Project status report	Referred back to BSC
60		Procurement and installation of air quality monitoring equipments	R500 000	R890 000	100%	R2 313	R887 689	Project status report	Referred back to BSC
61		Air Quality Lekgotla	R50 000	R29 700	100%	R29 700	R000	Project status report	Completed
62		Waste and Environment Management Lekgotla	R50 000	R22 925	100%	R22 925	R000	Project status report	Completed
63		World Food Day	R50 000	R45 809	100%	R45 809	R000	Project status report	Completed
64	SOCIAL DEVELOPMENT & COMMUNITY SERVICES	Review of Waterberg Disaster Risk Management Plan & Framework	R200 000	R000	0%	R000	R200 000	Project status report	Removed
65		4 X Medium Mobile Command Unit	R700 000	R910 621	50%	R797 045	R113 576	Project status report	Appointed , Multiyear project 12/13 50% paid the vehicle is 70% complete & delivery is expected in September 2013
66		Purchase of 40 tents and 6 tables- Mogalakwena	R420 000	R376 875	100%	R376 874	R000	Project status report	Completed

No	Dept	Project name	2012/13 Budget	Adjustment Budget	Target CAPEX	Actual CAPEX Expenditure	Variance	Evidence	Status
67		2 Drought Relief Boreholes- Mogalakwena – Lephallale	R4 625	R4 625	100%	R4 625	R000	Project status report	Removed
68		Purchase of 4x4 Major Urban Rescue Pumber- Lephallale	R950 000	R1 475 171	50%	R1 460 885	R14 286	Project status report	Appointed, multiyear project 12/13 50% paid. SP still waiting for loose equipments as per 07 May 2013 report.
69		4X2 Double Cab fully equipped- Bela-Bela	R700 000	R441 862	50%	R437 862	R4 000	Project status report	Appointed, multiyear project 12/13 50% paid. Delivery is expected in July as SP progress report
70		Purchase of 4X4 LDV with Skid Unit & Equipment	R450 000	R439 171	100%	R439 171	R000	Project status report	Completed
71		Purchase of compressor and scba sets	R240 000	R555 063	100%	R163 538	R391 525	Project status report	Completed
72		Purchase of Medium Bush Pumper & Equipment- Mookgophong	R950 000	R647 332	50%	R647 332	R000	Project status report	Appointed, multiyear project 12/13 50% paid. Superstructure in progress as per 10 may 2013 progress report.
73		SOCIAL DEVELOPMENT & COMMUNITY SERVICES	Modimolle - 1 (not 3) 4x4 LDVs with skid unit	R450 000	R434 546	100%	R434 546	R000	Project status report
74	Purchase of Heavy Duty Foam Canon Trailer- Modimolle		R300 000	R141 467	100%	R141 467	R000	Project status report	Completed
75	Refurbishment of Iveco Truck- Modimolle		R200 000	R200 000	100%	R100 553	R000	Project status report	Completed
76	Modimolle		R240 000	R339 156	100%	R339 156	R000	Project status	Completed

No	Dept	Project name	2012/13 Budget	Adjustment Budget	Target CAPEX	Actual CAPEX Expenditure	Variance	Evidence	Status
		Equipment						report	
77		Thabazimbi Equipment	R240 000	R711 377	100%	R711 377	R000	Project status report	Completed
78		Disaster Risk management Toll free number	R496 152	R496 152	100%	R000	R496 152	Project status report	Toll free activated & Promotional signage, specs submitted to manager for limited bidding
79		LDC – Major Heavy Duty Pumper	R3 798 369	R3 798 369	50%	R13 238	R3 785 131	Project status report	Tender was advertised on the 19 May 2012 & closed on the 07 June 2013
80		Fire station standby Generator refurbishment – Mogalakwena	R 90 250	R90 250	100%	R90 250	R000	Project status report	Completed
81	SOCIAL DEVELOPMENT & COMMUNITY SERVICES	Thabazimbi water tank	R 1 095 600	R1 095 600	100%	R1 095 600	R000	Project status report	Completed
82		Bela- Bela medium pumper Vehicles & equipment	R844 804	R844 804	100%	R844 804	R000	Project status report	Completed
83		Modimolle – Medium Double Cab Rapid intervention vehicle	R568 260	R568 260	100%	R568 260	R000	Project status report	Completed
84		Modimolle 1 4X4 LDV with skid unit	R434 546	R434 546	100%	R434 546	R000	Project status report	Completed
85		Modimolle – Heavy Duty Foam canon Trailer	R141 4 67	R141 467	100%	R141 467	R000	Project status report	Completed
86		Modimolle Refurbishment of Iveco Truck	R200 000	R200 000	100%	R100 553	R99 447	Project status report	SLA extension submitted to CSSS the vehicle is expected to be delivered.

2.1. EXTERNAL SERVICE PROVIDERS

WDM has entered into service delivery agreements with local municipalities with regard to Disaster Management services and firefighting services. Annexure I is attached

Name of municipality	Type of service	Strategic objectives	Performance indicator	Municipality/ service provider performance schedule			
				2011/12 Actual baseline	2012/13		Variance
					Target	Actual	
Bela-Bela	Firefighting	To coordinate and monitor infrastructure development for the provision and access to service	# of fire fighting reports submitted by local municipality	3	4	2	2
Lephalale	Firefighting	To coordinate and monitor infrastructure development for the provision and access to service	# of fire fighting reports submitted plans approved by local municipalities	4	4	4	0
Modimolle	Firefighting	To coordinate and monitor infrastructure development for the provision and access to service	#of fire fighting reports submitted by local municipalities	3	4	2	2
Mogalakwena	Firefighting	To coordinate and monitor	#of fire fighting reports submitted by local	4	4	4	0

		infrastructure development for the provision and access to service	municipalities				
Mookgophong	Firefighting	To coordinate and monitor infrastructure development for the provision and access to service	# of fire fighting reports submitted by local municipalities	3	4	4	0
Thabazimbi	Firefighting	To coordinate and monitor infrastructure development for the provision and access to service	# of fire fighting reports submitted by local municipalities	4	4	3	1

2.2. QUALITY CERTIFICATE

I MV LETSOALO , Municipal Manager of Waterberg District municipality hereby certify that the Annual Performance Report and supporting documentations have been prepared in accordance with the Municipal Systems Act 32 of 2000 and the Regulations made under the Act and that the Annual Performance Report and supporting documents are consistent with the Integrated Development Plan of the Municipality.

MOKOPANE VAALTYN LETSOALO, the Municipal Manager of Waterberg District Municipality (Dc 536)

MV Letsoalo

Date